

# THE MUSEUM OF LAKE MINNETONKA

## Minutes of Board of Directors' Meeting – **APPROVED**

Date: Tuesday, 6 September, 2022  
Location: Wayzata Public Library, 620 Rice Street East, Wayzata  
Attendees:

- Directors Present: Tom McCarthy, Scott McGinnis, Sue Paulson, Aaron Person
- Directors Absent: Liz Vandam
- Members Attending: Steve Albrecht

The meeting was called to order at 6:01 PM by President Tom McCarthy.

### **Member Forum**

None of the members in attendance had comments to share as part of the Member Forum

### **Agenda**

McCarthy noted the meeting's draft agenda – no changes were offered.

### **Approval of Minutes**

McCarthy called for any additions/revisions to the minutes as drafted for the Board Meeting of 2 August as well as for the minutes of the Executive Session held 28 August.

- McGinnis moved approval of the 2 August minutes as submitted; seconded by Paulson. Motion approved 4-0.
- Upon discussion, it was agreed no changes were needed to minutes of the 28 August Executive Session. No motion to approve was offered.

### **Treasurer's Report**

*August Financials* – McGinnis reviewed a provisional report of the August financials. The monthly bank statement had yet to be received given the Labor Day holiday. McCarthy to forward electronic statement to McGinnis; McGinnis to update report.

### **Launch Site Update**

McCarthy quickly reviewed August actions regarding the new Launch Site Vision:

- The Board presented its Vision to the Excelsior City Council on August 15<sup>th</sup>. The council generally expressed its openness to the vision with no red flags being raised. The city attorney will review council authority regarding authorizing use of the fire lane for this purpose (feedback still pending). Additional feedback from the council included a preference for natural elements where possible (i.e. boulders in lieu of bollards, crushed limestone pathway to the ramp in lieu of concrete runway). The council also voiced its desire to maintain existing city revenues from dock permit fees at the Port of Excelsior which might be impacted if *Minnehaha* had an assigned berth.
- Subsequently on August 31<sup>st</sup>, McCarthy held a 90-minute working session with LMCD Director Vickie Schleunig and Environmental Technical Assistant Tom Tully to review the vision and plan for next steps. A parallel path was agreed to: (1) present the vision to the LMCD Board, and (2)

conduct a meeting with the key players from LMCD, MCWD and the DNR regarding the process forward. Dates for the two meetings have yet to be scheduled.

### **Maintenance Update**

McCarthy then provided a summary of maintenance activity on the boat:

- Mark Sauer of St. Paul Shipwrights had been out to inspect the damaged ribs. In addition to the three cracked ribs needing to be replaced, two ribs showed signs of rot and also need replacing. Sauer also recommended replacement of two planks – one on either side of the torpedo stern, immediately above the waterline. These planks will be tricky as they not only taper to the stern, but also flare inward from the waterline to the gunnel. Total estimate for the work to replace the 5 ribs and 2 planks is \$41,000.
- McCarthy also reviewed need to replace bilge pumps, rebuild/replace the motor for the stack, batteries/charger, etc. The dilemma is balancing the need to keep the maintenance team engaged versus undertaking upgrades/fixes that might not be necessary if the boat isn't able to return to active service. Upon discussion, the Board agreed to a \$5,000 maintenance budget for replacement parts, etc. if pre-approved by McCarthy. More major work would need approval of the Board before being undertaken.

### **Grant Discussion**

In Vandam's absence, McCarthy shared a summary of the grant opportunities currently being pursued. McCarthy noted that SHPO's original enthusiasm for submitting a National Maritime Heritage Grant application had waned. Indications from SHPO cited the lack of a 'process'. McCarthy speculated that the recently announced shift over how grant applications are to be submitted to the National Park Service may be what's behind the lowered priority SHPO is placing on *Minnehaha's* interest in the NMH grant. McCarthy felt it was likely SHPO remained supportive, but may have its hands tied as it is a state-wide organization and may be obligated to give equal notice of the opportunity to all potential entities seeking assistance (whereas MLM had brought this forward on its own). Regardless, it is now unlikely that SHPO will submit an application including the *Minnehaha* hull preservation project by the September 20<sup>th</sup> deadline. As a result, MLM may now need to revert to pursuing a large Legacy grant from MNHS to cover the nearly \$60,000 estimate to replace ribs/planks, update the bilge system, and refinish the hull's exterior below the waterline. The consequence would be that work likely wouldn't commence until next Spring given that the grant funds wouldn't be available to conduct work this fall.

### **2022 Annual Meeting Discussion**

McCarthy then reviewed a detailed list of meeting logistics for the September 26<sup>th</sup> meeting. The window to issue the official notice is rapidly closing and the Governance Committee is fervently working to finalize its slate of nominees for the membership to vote upon.

Discussion centered on content for the business section of the meeting – McCarthy to share the vision for the George Street fire lane and present a visual introduction to the new digital scans of the boat. Desire expressed to have the model present in lieu of the booth. Vandam to have magnets & 3D-printed night lights available for purchase. Suggestion to have donation bucket on hand noted.

The Board discussed the Annual Report document McCarthy had developed. Consensus was this was a document worth distributing; McCarthy to get estimates on printing various quantities (for distribution at the meeting as well as for fundraising use, etc.).

McCarthy also discussed upcoming administrative activities tied to the annual meeting – sending out membership renewal notices, planning for Give To The Max (November 17, 2022), annual appeal letter, etc.

**Adjournment**

With no further discussion, Paulson moved the meeting be adjourned at 7:36 PM; seconded by McGinnis. Motion approved 4-0.

Respectfully submitted,

Tom McCarthy, President/Secretary

Attachments:

- Agenda
- August Provisional Financial Statement
- Updated Hull Preservation Budget Spreadsheet
- Potential Preservation Grants

**THE MUSEUM OF LAKE MINNETONKA**  
**Board of Directors Meeting**

September 6<sup>th</sup>, 2022 6:00 – 8:00 PM  
Wayzata Public Library  
620 Rice Street East, Wayzata

**AGENDA**

1. **Member Forum** – Members in attendance may have up to 3 minutes to speak. Board will close the Member Forum after no more than 30 minutes in order to allow sufficient time to focus on matters requiring Board action/discussion.
2. **Call To Order**
3. **Approval of Agenda**
4. **Approval of Minutes**
  - a. **August 2<sup>nd</sup> Board Session**
5. **Treasurer’s Report**
6. **Update on Vision for New Launch Site**
  - a. **Excelsior City Council Meeting – August 15<sup>th</sup>**
  - b. **Next Steps**
7. **Maintenance Update**
8. **Update on Grant Applications**
9. **2022 Annual Membership Meeting**
  - a. **Meeting Logistics**
  - b. **Presentation Content**
10. **Lake Minnetonka Historical Organization Update**
11. **Adjourn**
12. **Executive Session**

**THE MUSEUM OF LAKE MINNETONKA**

Treasurer's Report PROVISIONAL

Period: August 1, 2022 - August 31, 2022

**Summary of Financial Position**

ACCOUNT	OPENING BALANCE 8/01/2022	DEPOSITS	INTEREST EARNED	WITHDRAWALS	TRANSFERS	ENDING BALANCE 8/31/2022	NET CHANGE
Operating Checking	\$ 5,823.17	\$ 590.00		\$ (261.42)		\$ 6,151.75	\$ 328.58
Money Market Savings	\$ 125,997.49	\$ -				\$ 125,997.49	
<b>TOTAL</b>	\$ 131,820.66	\$ 590.00	\$ -	\$ (261.42)	\$ -	\$ 132,149.24	\$ 328.58
Reserve Holdings	\$ 30,000.00					\$ 30,000.00	\$ -
Flexible Cash Holdings	\$ 101,240.75					\$ 102,149.24	\$ -

**Income Summary**

8/24/2022	Deposit	Mighty Cause Foundation	\$ 245.00
8/28/2022	Deposit	Mighty Cause Foundation	\$ 100.00
8/12/2022	Deposit	Mighty Cause Foundation	\$ 60.00
8/12/2022	Deposit	Mighty Cause Foundation	\$ 25.00
8/6/2022	Deposit	Mighty Cause Foundation	\$ 60.00
8/3/2022	Deposit	Mighty Cause Foundation	\$ 100.00
<b>Total Income</b>			\$ 590.00

**Expense Transactions**

DATE	CHECK #	PAYEE	DESCRIPTION	CLASSIFICATION	AMOUNT
08/02/2022	5295	CenterPoint Energy	Utilities	63911 - Utilities	-56.22
08/25/2022	5296	Indelco Postics Corporation	Plexiglass Case for model		-165.81
08/19/2022	ACH	Xcel Energy		63911 - Utilities	-39.39
<b>Total Expenses</b>					\$ (261.42)

Description	Quantity	Vendor / Manpower	Hull Structural Repairs	Bilge Pump System	Hull Preparation	Total
Structural Repairs	Remove & replace 5 ribs Remove & replace 2 planks	St. Paul Shipwrights	\$ 41,000			\$ 41,000
Blasting		Clean 'N Seal (Wet)			\$ 13,230	\$ 13,230
Caulking Cotton	800'	MLM			\$ 120	\$ 120
c-3M Caulk	15 tubes	MLM			\$ 500	\$ 500
PETTIT Tie Coat Primer	6 gal. (\$135/gal)	MLM			\$ 800	\$ 800
Paint Thinner		MLM			\$ 100	\$ 100
Ablative Antifouling Paint	8 gal. (\$245/gal)	MLM			\$ 2,000	\$ 2,000
Rollers, Brushes		MLM			\$ 100	\$ 100
Bilge Pumps (Floats, Wiring)	(7) 2000 GPH automatic pumps	MLM	\$ 1,540	1,540		\$ 1,540
<b>Total:</b>			\$ 41,000	\$ 1,540	\$ 16,850	\$ 59,390

# Potential Preservation Grants

Description	Criteria	\$ Award	Submission Details	Status
<b>MN HISTORICAL AND CULTURAL HERITAGE GRANTS PROGRAM (LEGACY GRANTS)</b> (Administered by MNHS)				
<ul style="list-style-type: none"> <li>State funded program providing financial support for projects focused on preserving MN's history and culture.</li> <li>Made possible by the Arts and Cultural Heritage Fund using sales tax revenue resulting from the Clean Water, Land and Legacy amendment.</li> </ul>	<ul style="list-style-type: none"> <li>Must advance maritime heritage through public education for a wide audience on America's maritime heritage in addition to at least one of the following:</li> </ul>	<ul style="list-style-type: none"> <li>Two tiers of awards:               <ul style="list-style-type: none"> <li>Small/Structured Grants (\$10,000 or less)</li> <li>Large Grants (\$10,000 or greater)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Small grants have quarterly application windows; Large grants 1x/year</li> <li>Small Grant deadlines:               <ul style="list-style-type: none"> <li>10/14/2022</li> <li>1/13/2023</li> <li>4/14/2023</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Opportunity verified with NPS, SHPO</li> <li>MN SHPO originally excited (MLM 1<sup>st</sup> in MN to explore)</li> <li>Detail to write grant application provided to SHPO</li> <li>SPHO now not encouraging - has no process in place to manage application</li> </ul>
<b>NATIONAL MARITIME HERITAGE PRESERVATION GRANT PROGRAM</b> (Administered by Department of the Interior / National Park Service & MN SHPO)				
<ul style="list-style-type: none"> <li>Funded through proceeds of the sale or scraping of obsolete vessels of the National Defense Reserve Fleet</li> <li>Historic preservation or cultural resources management</li> </ul>	<ul style="list-style-type: none"> <li>Submissions must go through MN SHPO</li> <li>Prime grants &gt; SHPO, Sub-grantees must be state/tribal/local gov't or nonprofit org.</li> <li>Matching required 1:1 each federal dollar must be matched by one non-federal dollar</li> <li>Application Due: 9/20/2022</li> <li>Award Date: 1/18/2023</li> </ul>	<ul style="list-style-type: none"> <li>Min. Award: \$50,000</li> <li>Max. Award: \$750,000</li> <li>Total Awards: \$2,000,000</li> </ul>		

# Potential Preservation Grants

Description	Criteria	\$ Award	Submission Details	Status
<b>SAVE AMERICA'S TREASURES</b> (Administered by National Park Service in partnership with National Endowment for the Humanities, The National Endowment for the Arts, and the Institute of Museum and Library Services)				
<ul style="list-style-type: none"> <li>Preservation and/or conservation work on Nationally Significant properties and collections (NRHP)</li> <li>Individual project eligible only for 1x grant</li> </ul>	<ul style="list-style-type: none"> <li>National Significance - must be National Landmarks or listed NRHP</li> <li>Need/Urgency/Threat</li> <li>Mitigation of Threat</li> <li>Feasibility</li> </ul>	<ul style="list-style-type: none"> <li>Min. Award: \$125,000</li> <li>Max. Award: \$500,000 Federal share</li> </ul>	<ul style="list-style-type: none"> <li>Applications will likely open Fall 2022.</li> <li>Projects require dollar for dollar non-federal matching share</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>CERTIFIED LOCAL GOVERNMENT (CLGs)</b> Administered by MN SHPO in cooperation with the National Park Service				
<ul style="list-style-type: none"> <li>Preservation projects partially funded via pass-through award.</li> </ul>	<ul style="list-style-type: none"> <li>Local government must have an established Heritage Preservation Commission.</li> <li>Must have Historic Property Management Plan drafted.</li> </ul>	<ul style="list-style-type: none"> <li>At least 10% of MN's annual HPF Program award must be designated as pass-through funding to CLGs each year.</li> <li>Anticipated FY 2022 grants = ~\$125,000</li> </ul>	<ul style="list-style-type: none"> <li>All project budgets must reflect an applicant match.</li> <li>Grants requests will require a minimum of 30:70, local match: federal grant.</li> <li>Generally federal funds cannot be used for match.</li> <li>FY 2022 Deadlines:               <ul style="list-style-type: none"> <li>1/28/2022 Draft application</li> <li>3/04/2022 Final application</li> <li>4/22/2022 SHPO announces approved grants</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>